

Contents

Understanding your Background Report	3
Background Report Cover Sheet	3
Summary of Order Status	4
Report Summary with No Considerations	4
Report Summary with Considerations	4
Search Detail Section	5
National Criminal Record	5
Sex Offender Registry	5
Watch List	5
Social Security Number Trace	
Drivers License	
Multiple County Criminal Search	8

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Understanding your Background Report

The information contained on this page is designed to help you understand the information in a background report. The most common products and scenarios are covered in this guide. If you have specific questions about a particular background, please contact Customer Service through online chat.

Background Report Cover Sheet

- The applicant name will appear at the top of the cover sheet.
- The CID is a unique number tied to the case and should be used when inquirying with customer service about the order.

Backgrou Confidential	nd Report		
John Doe	SHAK PAVING CO.	IF YOU ARE A	PLEASE CONTACT THE FIRST ADVANTAGE
CID - 2307610	123 MAIN ST	FIRST ADVANTAGE	CONSUMER CENTER AT: 1-800-845-6004 TOLL FREE (WITHIN THE U.S.) +1 971-280-8128 TOLL NUMBER
	CLEVELAND, OH 44138	CONSUMER	(OUTSIDE THE U.S.) OR VISIT HTTP://FADV.COM/OUR-COMPANY/CONTACT- SUPPORT.ASPX FOR LOCAL CONTACT DETAILS
		FIRST ADVANTAGE CUSTOMERS	PLEASE CONTACT THE CUSTOMER TEST (WPS-CT) AT: (770)752-3847

Summary of Order Status

The summary is a list of the products and the status of the product. This list is essentially a table of contents for the report. When a report is completed, each search will display 1 of 2 statuses. A search will either be listed as "Complete" or "Review". The statuses are there for quick reference; It is recommended you to review the report in its entirety.

Report Summary with No Considerations

Complete - Searches in a complete status indicates the result of the search was completed with no consideration. For example, the database search was clear.

	Case # 2307607	Package: SMB - Standard	
Complete	National Criminal Record	I Search	
Complete	Sex Offender Registry		
Complete	Social Security Number Trace		
Complete	Single County Criminal S	learch	

Report Summary with Considerations

Review – Searches in a Review status indicates that we have identified information in the result of the search that we want to bring to your attention.

	Case # 2307610	Package: SMB - Premium	
Complete	National Criminal Record	I Search	
Complete	Sex Offender Registry		
Complete	Social Security Number Trace		
Complete	Watch List		
Review	Drivers License		
Review	Multiple County Criminal Search		



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Each search within the order has its own individual detail section; where you can see detailed information regarding the result of the search. Below is information about the detail section for the searches available.

If the search was clear the search result is *No Match Found* meaning there were not positive matches to the applicant in the information source, the date completed and the turnaround time.

In the event there is a match, the record is confirmed by at least one additional identifier and the report would detail the reason the applicant appears in the information source (if provided).

National Criminal Record

National Criminal Record Search	
and the second	
No Match Found Completed 5/13/2022	

Sex Offender Registry

Watch List

Watch List	
The CS Global Sanctions Watchlist Database was searched and revealed no record for the applicant under the name(s) listed below:	
THE BURG	
No Match Found Completed 5/13/2022	

Social Security Number Trace

Social Security Number Trace	
ing in and issue	
UNABLE TO DETERMINE - SSN MAY HAVE BEEN ISSUED AFTER JUNE 2011 THIS DATABASE WAS SEARCHED AS PART OF THE BACKGROUND PROCESS TO ASSIST IN THE VERIFICATION OF NAME AND ADDRESS AND TO ASSIST IN PUBLIC RECORD RESEARCH.	
No Match Found Completed 5/5/2022	

Drivers License

A Drivers License search is a search of the applicant's current driving record. The license information is obtained directly from state records.

The results will list the status of the license (Valid or Suspended) and any violations or previous suspensions. In most states the license actions cover a period of 3 years, though there are some states with longer histories on DL reports.

The top portion of the section lists the name/address on the license, the date the license was issued and the date it expires. Also, the status of the license.

oh		
DRIVER:		
DRIVERS LICENSE NO:		
DATE OF BIRTH:		
SEX:		
RECORD TYPE:		
VETERANS STATUS: NOT DECLARED		
DRIVER LICENSE (DL)		
LICENSE CLASS:		

The bottom half of the template includes any violations on the license and any points associated with the violation. In most states, the accumulation of a certain number of points will trigger a license suspension.

Note: This section of the report may also include details that are <u>not</u> violations. These entries can be for a license renewal or, as in the sample above, a Medical Certificate on file with the state.

Disclaimer

Driver Record Information is obtained by First Advantage Corporation on customer's behalf from the Department of Motor Vehicle records of a particular state/province.

If you have any questions regarding the content of the Driving History report such as violations, driver status, driver class, etc., please contact the respective State Department of Motor Vehicles.



Multiple County Criminal Search

Each search is listed as a separate section. The report lists the First Name and Last Name searched and the location of the search (county, federal district, or local court name).

If no records are found, the result is listed as No Match Found.

If a record is located and matched to the applicant, the result is listed as Match Found.

Note: FA <u>does not</u> report cases that have been dismissed or sealed/expunged. FA does not report charges below the level of a Misdemeanor such as, Infractions, Disorderly persons, Ordinance Violations, or Summary Offenses (Among others).

A standard criminal search covers a minimum of 7 years and some states have restrictions on reporting criminal convictions older than 7 years.

123	orain OH		
Match Found Re File Information	view 5/13/2022		
Full Name on File Method Verified By	Name DOB		
Court Information	L.		
Court Name		Case Number	
Filing Date		Disposition Date	
Charges			
Charge	Assault		
Type of Crime	Misdemeanor		
Disposition	Guilty		
Sentencing Detail	s		
Sentence Type	PROBATION: OBEY ALL LAWS:		
Sentence Detail			
Additional Court /	Actions		
Action	None		
Date			