

# Form I-9 Compliance

## The Future of I-9 Form Management



# First Advantage

## Simplifying the Complex World of I-9 Form Management

First Advantage Form I-9 Helps You Onboard Faster by Streamlining Employment Eligibility Verification and Form I-9 Compliance Using the Convenience of Digital Workflows.

### I-9 Form Compliance Confidence

First Advantage Form I-9 Compliance Provides the Highest Level of Attention, Expertise, and Care in Each of These Key Areas:

#### Seamless New Hire Processing

*Electronic Form I-9 and Seamless E-Verify Completion For Your New Hires.*

- Full Compliance With 8 CFR Part 274a
  - Electronic Signature & Storage of the Form I-9
  - Forensic Quality Audit Trails
  - Error-Detecting Messages & Warnings
  - Automated Expiring Document Alerts
  - Section 3 Update / Re-Verification Capabilities
  - Reporting
- E-Verify
- Remote Employee Section 1 Completion Options
  - Employee Designated
  - Notary Network
- Compliance Dashboard
- Dedicated Customer Service
  - Access to Subject Matter Experts
  - I-9 Completion & Document Questions
  - E-Verify Processes and Resolutions

#### Historical I-9 Data Migration / Electronic Capture & Storage

*Comprehensive I-9 Auditing, Remediation and Capture Services To Help Reduce the Risk of Government Fines.*

- Image & Index Historical I-9 Records Plus Any Supporting Documents for Retrieval Purposes
- Compliance Dashboard
- 24/7 Access
- Expiring Document Alerts
- Section 3 Update Capabilities
- Termination/Purge Capabilities
- Reporting Options
- Dedicated ICE/HIS Audit Support - NOI SWAT Team

#### Consulting Services

*First Advantage Assists You in Developing and Maintaining Compliant I-9 and E-Verify Practices Through Consulting Services.*

- Continuous Monitoring & Compliance Services
- Unparalleled, Subject Matter Expertise
- Document Review Services (PASS / FAIL)
- Comprehensive I-9 and E-Verify Policy Review (Best Practices)
- Electronic Transition & Implementation Planning
- Notice of Inspection (NOI) SWAT Team
- Assistance in Developing New Hire Electronic I-9 & E-Verify Completion Process

#### I-9 Audit & Remediation Options

*We're Here To Help Make Sense of the Details. Feel Secure With Highly Trained Form I-9 Audit Professionals at Your Service.*

- Highly Trained and Experienced I-9 Audit Team
- Electronic I-9 Auditing System Results Helps Identify:
  - Errors, Omissions and/or Discrepancies
  - Technical vs. Substantive
  - Document Issues
- Identify Expired Work Documents
- Identify Missing I-9s
- Identify Purgeable I-9s and Future Purge Dates
- Identify Patterns and Practices
- I-9 Remediation Assistance Available

**Talk With Your First Advantage Representative Today!**

**We Can Help. For More Information, Contact First Advantage Today:**

Call: 844.717.0510

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