DATA SHEET



# **DBS Update Monitoring**

Monitor your employees' DBS criminal records to help maintain a safe and trusted workforce.

## What is it?

Monitoring your workers criminal records on a regular basis can give you proactive insight into possible activity that might present a risk to your organisation. It can also help you maintain alignment with regulatory mandates. With First Advantage's DBS Update Monitoring service, you and your team can relax in the knowledge that you will know if the status of your employee's DBS criminal record changes. The service helps you to safeguard your customers and those you care for by maintaining a safe and trusted workforce.

## What do I get?

With First Advantage's DBS Update Monitoring service, we will let you know when changes have been made to your employees' DBS standard or enhanced criminal record. You decide how often you'd like us to check for updates following the initial criminal record check, to provide you with assurance that an individual remains suitable and trustworthy to perform their role as part of your organisation. You'll benefit from:

- Easy Activation. Request the monitoring service when you order the initial DBS criminal record check.
- Flexible Reporting. Choose how often you want us to check for updates.
- Regular Report Notifications. Letting you know whether a criminal record remains the same or has been updated.

## TECHNOLOGY ENABLED

Fully automated service provides accurate results to your required schedule.



#### **SAFEGUARDING**

Fulfil your safeguarding duties with regular visibility into your employee's criminal records.



#### **COST-EFFECTIVE**

A low-cost alternative to ordering a new DBS criminal record check.



## What are the benefits?

First Advantage's DBS Update Monitoring service enables you to fulfil your safeguarding duties by maintaining a safe and trusted workforce. The service is a cost-effective way of checking your employee's criminal record for any changes, allowing you to make informed decisions and take action when necessary.



## Why might the status of a criminal record change?

After an initial DBS criminal records check is performed, regularly monitoring for updates is the most efficient and effective mechanism to be kept aware of updates. Its important to know when there are updates as these could indicate one of the following has occurred:

- new convictions, cautions, reprimands or warnings have been added to police records
- an amendment has been made by the police to current convictions, cautions, warnings or reprimands

Without a monitoring service in place, or ordering a new criminal records check, you are reliant on being informed by the employee or police when updates are made. Monitoring helps you proactively manage your risk exposure.





## **DBS Monitoring Requirements**

To monitor an employee's criminal record for status updates, you are required to:

- Have seen the employee's original certificate
- Have the employee's consent to check the certificate
- Be entitled to the same level of DBS certificate (standard or enhanced)
- Confirm that the DBS certificate only contains the exact workforce that you are entitled to know about, for the role you are employing the person for

## Start monitoring your workforce today!

First Advantage can help support your safeguarding policy with a smart solution to monitor your employee's DBS criminal records status. Talk to us today about this easy-to-implement risk management solution.

We can help. For more information, contact First Advantage today: