

## + ONLINE SIGNATURE



### Simplify permissions to save time.

Despite the many hiring efficiencies gained by using online forms, when a signature is required you might as well be dealing with hard copies. Plus, manually juggling and managing original, signed paperwork between human resources and candidates can slow down hiring, considering the printing, mailing, faxing and filing.

You need a solution that helps you simplify how you obtain and keep track of permissions for conducting a background check by electronically gathering and storing this data.

#### **Streamline your operation with an efficient solution.**

First Advantage Online Signature allows candidates to electronically sign their consent forms using a mouse or pad and directly submit as part of their report files.

Consent forms are saved online as part of their background check order and are available for viewing from anywhere where you have an internet connection.

We can help you speed up your process and accelerate hiring by:

- Simplifying and streamlining compliance with the Fair Credit Reporting Act with all signed consent forms stored in a single, centralized web interface.
- Promoting a consistent, candidate friendly process that keeps candidates engaged in the process.
- Automating your processes to save you the time and hassle of completing paper forms, along with the myriad other resources required to distribute and ship them.



**First Advantage**

A Symphony Technology Group Company

INFORMATION YOU NEED. PEOPLE YOU CAN TRUST.

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## Make compliance easier.

Electronic signatures comply with a variety of laws and regulations around the world, making First Advantage Online Signature a powerful tool to efficiently generate and manage legally enforceable, permanent business records.

You'll have the peace of mind knowing that all candidates go through the same process. They'll each receive the same, efficient e-mail request from First Advantage with instructions on how to sign the form with their computer mouse, instead of having to interact with one or more HR contacts to sign and submit an original hard copy.

### A process recruiters love to use.

It's the little things that add up, and either slow down or speed up the hiring process.

Here are a few ways First Advantage Online Signature accelerates the hiring process and makes your recruiters' jobs easier:

- Recruiters save the time and hassle of getting candidates to sign paper consent forms, since we can capture the consent before a background screening order is processed.
- Recruiters can initiate the consent and background screening request in one seamless online action instead of two separate actions—one online and one via fax.
- Recruiters gain 24/7, real-time online access to all consent forms, with no more waiting around for fax responses.

**We can help. For more information, contact First Advantage today:**

Call +1 844.717.0510

Email [solutions@fadv.com](mailto:solutions@fadv.com)

Visit [fadv.com](http://fadv.com)

As the trusted partner of over 35,000 organizations worldwide, we at First Advantage provide easy-to-understand background screening results so you can confidently make decisions about prospective employees, vendors and renters. Not only does this safeguard your brand, but you also arrive at dramatically better background insights – insights you can rely on.

It's time to partner with First Advantage. Now in 26 locations, 14 countries and conducting over 55 million international background screens on 17.2 million applicants annually. **Trusted Knowledge.**

**Exceptional People.**



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